

CONCURRENT GRADUATE AND MBA PROGRAM ENROLLMENT

Purpose

The purpose of this document is to codify written policy with regard to students who enroll concurrently in any graduate program as well as the Online Master of Business Administration (MBA) program.

Definitions

For the purposes of this document, the term "professional," when used in conjunction with the terms "program" or "degree," refers to programs where a student may earn a doctorate degree at the completion of their studies without first earning a bachelors. Some examples include the Doctor of Chiropractic, Doctor of Physical Therapy or Doctor of Pharmacy degree programs at D'Youville University.

For the purposes of this document, the term "graduate," when used in conjunction with the terms "program" or "degree," refers to programs where it is required that a student has first earned a bachelor's degree (or equivalent if they are in a 5-year program) prior to enrolling. Some examples include the BS in Biology, Nursing, or BS & MS in Occupational Therapy.

For the purposes of this document the term "concurrent," when used in conjunction with an academic program, means the simultaneous pursuit of a graduate or professional doctorate degree (Chiropractic, Physical Therapy, or Pharmacy) and an MBA degree. In such instances, pursuit of each degree is done so as separate efforts and students are subject to the policies and procedures of each degree/major combination as every other student except where noted in this document.

Application Process

Students who are enrolled in a graduate program may apply for concurrent acceptance to the Online MBA program at D'Youville University. Students who hold a bachelor's degree and are matriculated in a professional program may apply to the MBA program at any time with approval of their Department Chair or Program Director. Students who are matriculated in a professional program and do not hold a U.S. bachelor's degree (or the credits/completed requirements to be awarded a U.S. bachelor's degree) are not eligible to enroll.

The documents required for application to the MBA program include:

- a. Completion of the Graduate Application form
- b. A five-hundred (500) word statement of intent

Eligibility Requirements

Students eligible for this program must meet all of the below listed criteria to be considered for admittance to the program:

- a. Hold a bachelor's degree from an accredited institution of higher education recognized by D'Youville University, or are currently enrolled in a 5-year program at D'Youville University
- b. Currently a matriculated student in good standing at D'Youville University
- c. A minimum cumulative 3.0 G.P.A. in current professional program of study; and
- d. Completion of all documents required for application.

Students not meeting some of the requirements listed above but who appear to have the ability to complete the MBA program, may be reviewed for conditional acceptance to the MBA program.

Tuition Discount for the Online MBA Program

Students accepted to a concurrent pursuit of a graduate or professional program will be charged full tuition for courses required of their graduate or professional program and be offered a 10% MBA Dual Enrollment Scholarship off the Online MBA tuition rate. This Scholarship will remain in effect until so long as the student remains in good standing within the program.

Concurrent Program Scholarship Eligibility

To be eligible for the 10% scholarship for the MBA coursework, a student must meet the following criteria:

- a. Be accepted to either a professional or graduate program and the MBA program
- b. Register for Master's-level coursework required for completion of the MBA degree; and
- c. Maintain current status in the professional program (i.e., cannot be dismissed).

Academic Standing

Academic Standing, to include issues of academic probation and dismissal, are governed by the appropriate written policy of each degree pursuit program. A student may be dismissed from the MBA program and, if appropriate, may continue with his/her professional studies. Students who are dismissed from the professional program may continue in the MBA program of study, if appropriate. In such instances, the Concurrent Program Scholarship eligibility for the MBA coursework ceases upon dismissal from the professional program. Except where noted in this document, students in pursuit of one of these concurrent degree programs are subject to the written guidelines and policies as set forth in the D'Youville University Academic Catalog.